



INFORMATION SHARING GATEWAY (ISG)

ROLES AND FUNCTIONS WITHIN THE SYSTEM

TAB	FUNCTION/TASK	ROLES						
		Senior Officer	Administrator	IG/Project Officer	Information Asset Owner	Risk Reviewer	Viewer	Data Protection Officer
Intray	View In-Tray	✓	✓	✓	✓	✓	✓	✓
Dashboard	View Dashboard	✓	✓	✓	✓	✓	✓	✓
Reports	View Reports	✓	✓	✓	✓	✓	✓	✓
Profile	Delegate role	✓	x	x	x	x	x	x
	View User details	✓	✓	✓	✓	✓	✓	✓
	Resign from role	✓	✓	✓	✓	✓	✓	✓
Organisation Details	View organisations details	✓	✓	✓	✓	✓	✓	✓
	Edit Organisations details	x	✓	x	x	x	x	x
	Request closure of organisation	x	✓	x	x	x	x	x
Assurance	View Assurance Submission	✓	✓	✓	✓	✓	✓	✓
	Add/Edit Assurance Submission	✓	✓	✓	x	x	x	x
	View MoU and Details	✓	✓	✓	✓	✓	✓	✓
	Sign MoU	✓	x	x	x	x	x	x
Manage Users	View organisation's users	✓	✓	✓	✓	✓	✓	✓
	Add/Edit organisation users	x	✓	x	x	x	x	x
	Re-send Invites	✓	✓	✓	✓	✓	✓	✓
Sponsored Organisations	View sponsored organisations	✓	✓	✓	✓	✓	✓	✓
	Authorise sponsored organisations	x	✓	✓	x	x	x	x
	Add sponsored organisations	x	✓	x	x	x	x	x
Inventory	View organisation's data inventory	✓	✓	✓	✓	✓	✓	✓
	Add an organisational asset	✓	✓	✓	✓	x	x	x
Data Sharing	View Data Sharing Summary list	✓	✓	✓	✓	✓	✓	✓
	Add a Data Sharing Summary	x	✓	✓	✓	x	x	x
	Archive an organisations Data Sharing Summary	x	✓	✓	✓	x	x	x
	View an existing Data Sharing Summary	✓	✓	✓	✓	✓	✓	✓
	Edit an existing Data Sharing Summary (when no DF's are finalised)	x	✓	✓	✓	x	x	x
	View Data Flow List	✓	✓	✓	✓	✓	✓	✓
	Add a Data Flow	x	✓	✓	✓	x	x	x
	Edit an existing Data Flow	x	✓	✓	✓	x	x	x
	View an existing Data Flow	✓	✓	✓	✓	✓	✓	✓
	Archive a Data Flow	x	✓	✓	✓	x	x	x
	Copy a Data Flow	x	✓	✓	✓	x	x	x
	Request DPO Review	✓	✓	✓	✓	x	x	x
	Review a Data Flow	x	x	x	x	x	x	✓
	Finalise a Data Flow	✓	✓	✓	✓	x	x	x
	Request Sign off for a Data Flow	✓	✓	✓	✓	x	x	x
	Sign off a Data Flow	✓	x	x	✓	x	x	x